

S U S A N  
C O M B S

# Application for Texas Agricultural and Timber Exemption Registration Number (Ag/Timber Number)

TEXAS COMPTROLLER of PUBLIC ACCOUNTS



This application is used to obtain a registration number that can be used to claim an exemption from Texas sales and use tax on the purchase of qualifying items used in the production of agricultural and timber products for sale.

You can also apply for a Texas Agricultural and Timber Exemption Registration Number online at [www.GetReadyTexas.org](http://www.GetReadyTexas.org).

NOTE: To qualify for a Texas Agricultural and Timber Exemption Registration number, you must be engaged in the commercial production of agricultural or timber products for sale in the regular course of business (for qualifying examples, see Item 18). Examples of the types of activities that **Do Not Qualify** for an exemption registration number include:

- home gardening;
- horse racing, boarding or training;
- trail rides and zoos;
- florists or similar retailers who simply maintain plants prior to sale;
- wildlife management and conservation;
- hunting and fishing operations, including aerial hunting;
- predator control and/or wildlife/livestock censuses or surveys;
- commercial fishing; and
- companion animal (pet) breeding and kennels.

**Business organizations start here. If you are a sole proprietor, start on the next page, Item 10.**

ENTITY INFORMATION

1. Legal business name  
\_\_\_\_\_
2. DBA (doing business as)/farm, ranch or timber operation name (for example, ABC Ranch)  
\_\_\_\_\_
3. Business organization type (Choose only one.)
 

<input type="checkbox"/> Profit Corporation (CT, CF)	<input type="checkbox"/> General Partnership (PB, PI)	<input type="checkbox"/> Business Trust (TF)
<input type="checkbox"/> Nonprofit Corporation (CN, CM)	<input type="checkbox"/> Professional Association (AP, AF)	<input type="checkbox"/> Trust (TR) <small>Please submit a copy of the trust agreement with this application.</small>
<input type="checkbox"/> Limited Liability Company (CL, CI)	<input type="checkbox"/> Business Association (AB, AC)	<input type="checkbox"/> Real Estate Investment Trust (TH, TI)
<input type="checkbox"/> Limited Partnership (PL, PF)	<input type="checkbox"/> Joint Venture (PV, PW)	<input type="checkbox"/> Joint Stock Company (ST, SF)
<input type="checkbox"/> Professional Corporation (CP, CU)	<input type="checkbox"/> Holding Company (HF)	<input type="checkbox"/> Estate (ES)
<input type="checkbox"/> Other (explain) _____		
4. Federal Employer Identification Number (FEIN) assigned by the Internal Revenue Service for reporting federal income taxes (Do NOT enter a Social Security Number) ..... \_\_\_\_\_ - \_\_\_\_\_
5. List any current or past 11-digit Texas Taxpayer Number for reporting any taxes or fees to the Texas Comptroller of Public Accounts. (If none, leave blank.) ..... \_\_\_\_\_
6. List Texas dyed diesel fuel license number, if any. .... **D, D** \_\_\_\_\_ or **A, G** \_\_\_\_\_
7. If registered with Texas Secretary of State, provide Texas file number ..... \_\_\_\_\_ File number
8. Non-Texas entities enter the home state/country and registration/file number ..... \_\_\_\_\_ State/country File number
9. List all general partners or principal officers of this business. (Attach additional sheets, if necessary.)
 

Name (first, middle initial, last)	FEIN	Title
_____	_____	_____
Home address (street and number, city, state, ZIP code)	Phone (area code and number)	
_____	( ) _____ - _____	
Name (first, middle initial, last)	FEIN	Title
_____	_____	_____
Home address (street and number, city, state, ZIP code)	Phone (area code and number)	
_____	( ) _____ - _____	
Name (first, middle initial, last)	FEIN	Title
_____	_____	_____
Home address (street and number, city, state, ZIP code)	Phone (area code and number)	
_____	( ) _____ - _____	

**Proceed to the next page, Item 15.**

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Legal name (same as Item 1 OR Item 10)	For Comptroller Use Only

**If you are a sole proprietor, start here.**

**SOLE PROPRIETOR**

10. Name of owner (first, middle initial, last)

11. DBA (doing business as)/farm, ranch or timber operation name (for example, ABC Ranch)

12. Provide one of the following: Federal Employer Identification Number (FEIN), driver license, valid passport or national ID (i.e. CURP, IMSS)  
 FEIN, if you have one, assigned by the Internal Revenue Service for reporting federal income taxes (Do NOT enter a Social Security Number) ..... -  
 Type of ID other than FEIN..... Number.... Issuing country....

13. List any current or past 11-digit Texas Taxpayer Number for reporting any taxes or fees to the Texas Comptroller of Public Accounts. (If none, leave blank.).....

14. List Texas dyed diesel fuel license number, if any. .... **D D** or **A G**

**All applicants continue here.**

**BUSINESS INFORMATION**

15. Mailing address  
 Street number and name, P.O. Box or rural route and box number Suite/Apt. #  
 City State/province ZIP code County (or country, if outside the U.S.)

16. Contact person for business records  Check this box if address is the same as Item 15.  
 Name (first, middle initial, last) Email  
 Street address (street number and name, city, state, ZIP code) Daytime phone number

17. Physical location - This address is for the primary physical location where business is conducted and/or where agricultural or timber products are grown or raised for sale.  Check this box if address is the same as Item 15.  
 Farm, ranch or DBA (doing business as) name  
 Street address (include St., Ave., Ct., etc.) or rural route and box number (Do NOT use P.O. Box address—must provide physical location address.)  
 City State ZIP code County  
 If this address includes a rural route and box number, provide the physical location or directions.

18. Check the box next to the principal type of exempt activity. (Choose only one.)

<input type="checkbox"/> I operate a dairy farm	<input type="checkbox"/> I raise and sell oilseed and/or grain crops (rice, wheat, soybean, corn, etc.)
<input type="checkbox"/> I operate a cattle feedlot	<input type="checkbox"/> I raise and sell vegetables
<input type="checkbox"/> I raise and sell beef cattle	<input type="checkbox"/> I raise and sell fruit and/or nuts
<input type="checkbox"/> I raise and sell horses, mules, donkeys, burros and/or ponies	<input type="checkbox"/> I raise and sell plants (floriculture)
<input type="checkbox"/> I raise and sell hogs and/or pigs	<input type="checkbox"/> I raise and sell Christmas trees (Christmas tree farm)
<input type="checkbox"/> I raise and sell poultry and/or poultry eggs (chickens, turkeys, pheasants, quail, ostriches, emus, etc.)	<input type="checkbox"/> I raise and sell tobacco
<input type="checkbox"/> I raise and sell sheep	<input type="checkbox"/> I raise and sell cotton
<input type="checkbox"/> I raise and sell goats	<input type="checkbox"/> I raise and sell sugarcane
<input type="checkbox"/> I raise and sell exotic or game animals or their products for human food, fiber, leather or pelts in the regular course of business (does not include hunting operations)	<input type="checkbox"/> I raise and sell hay, grasses (alfalfa, clover, grass, etc.) or forage or lease my grass pasture land exclusively for grazing livestock
<input type="checkbox"/> I raise and sell bees and bee products (apiculture)	<input type="checkbox"/> I perform crop dusting services or other agricultural aircraft operations as defined by 14 C.F.R. Section 137.3 (does not include predator control or aerial hunting)
<input type="checkbox"/> I raise and sell aquatic species such as fish and shrimp (aquaculture)	<input type="checkbox"/> I am a timber producer or contract logger
<input type="checkbox"/> I raise grapes for commercial wine production (viticulture)	<input type="checkbox"/> I am a veterinarian who makes farm/ranch calls
<input type="checkbox"/> I build and/or maintain roads and/or water facilities exclusively on a commercial farm or ranch	<input type="checkbox"/> I am a member of FFA, 4H or am a student or teacher of a vocational agriculture course of instruction
	<input type="checkbox"/> I am a custom harvester (paid to harvest crops for others), planter or sprayer

# Application for Texas Agriculture and Timber Exemption Registration Number *(cont.)* Page 3

Legal name <i>(same as Item 1 OR Item 10)</i> <input style="width: 95%; height: 20px;" type="text"/>	<i>For Comptroller Use Only</i> <input style="width: 95%; height: 20px;" type="text"/>
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SIGNATURE INFORMATION

19. The sole owner, all general partners, corporation president, vice-president, secretary or treasurer, managing director or an authorized representative must sign this application. An authorized representative must submit a written power of attorney with application. *(Attach additional sheets, if necessary.)*

Date of signature(s)  
 Month    Day    Year

I understand that by signing this application, I am certifying that I am engaged in the production of agriculture and/or timber products for sale.

I understand that I am required to keep records to verify eligibility for the exemption(s) and that I will be required to pay sales or use tax on purchases that do not qualify for the exemption(s), in addition to any applicable interest and penalties. I understand that it is a criminal offense to give an exemption certificate to the seller for taxable items that I know will be used in a manner that does not qualify for the exemptions found in Tax Code Secs. 151.311, 151.316, 151.3162, 151.317 and 152.089. The offense may range from a Class C misdemeanor to a felony of the second degree.

Type or print name and title of sole owner, partner or officer	Driver license number/state	<b>sign here</b> ▶	Sole owner, partner or officer
Type or print name and title of partner or officer	Driver license number/state	<b>sign here</b> ▶	Partner or officer
Type or print name and title of partner or officer	Driver license number/state	<b>sign here</b> ▶	Partner or officer

INSTRUCTIONS

**To Submit Form** - Sign and date the application. The completed application can be delivered in person to any of our local offices or mailed to our main office at:

Comptroller of Public Accounts  
 111 E. 17th St.  
 Austin, TX 78774-0100

After we have received your completed and signed application you will generally receive your permit in approximately three to four weeks. Incomplete applications may delay the process.

**For Assistance** - If you have any questions about the registration process, please see our frequently asked questions online as well as our publications at [www.window.state.tx.us/taxinfo/agriculture.html](http://www.window.state.tx.us/taxinfo/agriculture.html). You may also contact us by email at [tax.help@cpa.state.tx.us](mailto:tax.help@cpa.state.tx.us) or by phone, Monday through Friday (except federal holidays), from 7:30 a.m. to 5:30 p.m. at 1-800-252-5555 or 512-463-4600.

**You have certain rights** under Chapters 552 and 559, Government Code, to review, request and correct information we have on file about you. Contact us at the address or phone number listed on this form.